

Fees Schedule

Introduction

This document sets out the Fees Schedule for Home and Non-Home students in the academic years 2021/22 and 2022-23.

The School has a license to Sponsor non-Home students under the Home Office rules.

Definitions

Home students are those living in the UK or Republic of Ireland, and EU nationals with settled status in the UK.

In order to be classed as a home student, a student normally needs to meet all of the following criteria on the first day of the first academic year of the course:

- They are settled in the UK (this means there is no immigration restriction on the length of their stay).
- They are ordinarily resident in the UK and have been for the full three years before the first day of the academic year. (Ordinarily resident means that their main home is in the UK, and they are choosing to live in the UK.)
- The main reason for them being in the UK was not to receive full-time education.

Programme Fees

Table 1, below, outlines the fees for undergraduate students in the academic years 2021/22 and 2022/23. Subject to the School's registration by the [Office for Students](#), new entrants in 2021/22 and 2022/23 will pay £9,000 for full-time study. There will be no option for study part-time in 2021/22 and 2022/23.

Table 1: Undergraduate Programme Fees

Course	Tuition fees per year (£)	
	Home Students	Non-Home Students
Bachelor of Arts and Sciences (Full-time)	£9,000	£18,000*

Home Students

For Home Students, student tuition fees will be paid to the School in three instalments during the academic year. Table 2, below, outlines when payments should be made and how much of the annual tuition fee is paid in each instance.

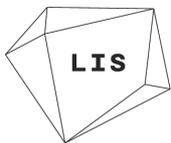


Table 2a: Home students—Fees payment schedule 2021/22

	Tuition fee payment, %	Deadline for payment
Term 1	25%	1 st November 2021
Term 2	25%	1 st February 2022
Term 3	50%	1 st May 2022

Table 2b: Home students—Fees payment schedule 2022/23

	Tuition fee payment, %	Deadline for payment
Term 1	25%	1 st November 2022
Term 2	25%	1 st February 2023
Term 3	50%	1 st May 2023

Non-Home Students

Prior to registration, all non-Home students will be required to deposit a minimum sum of £5,000, in line with the School's [CAS Issuance Policy](#). This will be used towards their first fee payment (due by the beginning of Term 1).

The remaining fees for the year will be paid in two instalments: (i) by the start of Term 1; (ii) by the start of Term 2.

Table 3(a): Non-Home students – Fees payment schedule 2021/22

	Tuition fee payment, %	Deadline for payment
Term 1	50%	4 th October 2021
Term 2	50%	10 th January 2022

Table 3(b): Non-Home students – Fees payment schedule 2022/23

	Tuition fee payment, %	Deadline for payment
Term 1	50%	4 th October 2022
Term 2	50%	10 th January 2023

Fee Policies

Every student is charged the fee for every academic year they study at LIS. This tuition fee covers all elements of students' registration, enrolment, tuition, supervision and examination for each full academic year. It does not cover living costs, books, materials or travel. In addition, all students will be required to bring with them a laptop, loaded with basic Microsoft Office software, in order to participate in the programme.

When a student is formally registered at the School, this represents confirmation that responsibility has been assigned for payment of tuition fees (in accordance with



the schedule). Responsibility could be assigned to the student themselves (if they are not eligible for, or do not take, a loan from Student Finance England), a regional Student Finance Body such as Student Finance England, or an alternative sponsor.

If students are eligible for a Tuition Fee Loan from Student Finance England, then funds will be transferred directly from Student Finance England to the School. Students will need to be registered at the School before Student Finance England is able to make this first payment. The steps to registration are set out in the School's [Registration Policy](#).

If a student withdraws or suspends during a year of study then the amount of tuition fees that they will be liable to pay, and their eligibility for refunds, are dictated by the [Tuition Fee Refund Policy](#).

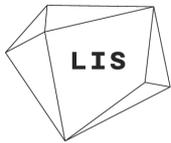
If a student makes a complaint in relation to the school's delivery of its programme, and the complaint is upheld; or in the rare event that there has been a material breach of contract by the School, eligibility for refunds or compensation will be considered under the School's [Student Compensation and Refund Policy](#).

The School's response to non-payment of fees is described in the [Terms and Conditions](#). These detail that:

- Until all outstanding tuition fees have been paid, and where reasonable, the School reserves the right at any time during the academic year to suspend or withhold all education-related services
- Before exercising its rights in this area, the School will give students reasonable notice of its intentions
- If a student is in debt to the School for its tuition fees, the student may not be allowed to sit their examinations and the School reserves the right not to allow the student to register for the next academic year
- If the student is in the final year of the Programme, the School will not release its certificate, or a letter of confirmation of award, until all outstanding tuition fees are paid. In order to attend the Graduation Ceremony, students' tuition fees must be paid in full.

Monitoring and Review

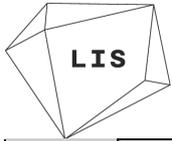
The Registrar will review the LIS Fees Schedule annually and as required in line with any regulatory or sector financing changes and any changes will be authorised by the Executive Committee.



Version Control

Name of policy/procedure:	Fees Schedules
Document owner:	Jasper Joyce, Director of Finance and Operations
Date Originally Created:	06/2019
Last reviewed:	07/2021
Reviewed by:	Hannah Kohler, Director of Admissions and Student Support
Audited by:	Executive Committee
Date of Audit:	08/2019
Date of next review: (annually unless otherwise agreed)	07/2022
Related documents: (e.g. associated forms, underpinning processes, related policies or overarching policies)	Student Compensation and refund policy Tuition Fee Refund Policy Terms and Conditions CAS Issuance Policy

Version Control			
Version	Author	Date	Brief summary of changes
1	Jasper Joyce (Director of Finance and Operations)	20/06/2019	Original draft
2	Hannah Kohler (Director of Admissions and Student Support)	28/06/2019	Minor wording changes
3	Hannah Kohler (Director of Admissions and Student Support)	01/08/2019	Addition of requirement that enrolled students bring a laptop
4	Hannah Kohler (Director of Admissions and Student Support)	05/08/2019	Updated fees for EU students based on Chris Skidmore announcement on 28 May 2019
5	Hannah Kohler (Director of Admissions and Student Support)	10/08/2019	Clarified responsibilities for review of schedule and authorisation of changes
6	Executive Committee	08/08/2019	Approved
7	Hannah Kohler (Director of Admissions and Student Support)	27/02/2020	Updated to reflect opening in 2021
8	Michael Englard (Registrar)	11/02/2021	Updated monitoring responsibilities.
9	Hannah Kohler (Director of Strategy and Special Projects)	26/07/2021	Updated for international students in line with CAS Issuance Policy



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10	Michael England (Registrar)	02/2022	Included for 2022/3
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